





## Level I Public Complaint/Grievance Form

Any community member or the member of the public may file a formal complaint in accordance with Board Policy GF (LEGAL and LOCAL), please fill out this form completely and submit via email to [Grievance@ems-isd.net](mailto:Grievance@ems-isd.net), or by hand or standard mail delivery to the Director of Compliance and Policy, 1600 Mustang Rock Road, Fort Worth, TX 76179. All formal complaints/grievances will be processed in accordance with GF (LEGAL and LOCAL).

NAME: \_\_\_\_\_

POSITION: \_\_\_\_\_

CAMPUS/DEPARTMENT: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_ EMAIL ADDRESS: \_\_\_\_\_

1. In detail, State in detail the facts of the incident, event, or the series of events supporting or causing your complaint and the name of the individual 1.

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